

**Minutes of the Open Meeting of the Board of Directors
of the Sandside Villas Homeowners Association
Held in Unit 102 on November 14, 2013**

1 Call to Order

Meeting was called to order at 7:06 PM.

2 Roll Call

- Directors Present
 - James Campbell, Unit 102, President
 - Jim Habel, Unit 105, Vice President
 - Phil Nam, Unit 206, Treasurer & Secretary (via Skype)
- Directors Absent
 - None
- Other Attendees
 - John Cobb, Unit 101
 - Stephanie Cheng Unit 301

3 Review and Acceptance of Minutes

Minutes of previous board meeting held on July 25, 2013 were adopted.

4 Reports

The treasurer's report was accepted.

James reported on recent maintenance activities.

5 Unfinished Business

Jim gave status of FHA certification.

Phil reported progress on update of operating rules.

John gave status of callbox keypad repair.

6 New Business

James presented the proposed FY2014 Pro Forma Operating Budget, Reserve Funding Plan, and related disclosures. The package was approved unanimously with several minor modifications.

7 Adjournment

Meeting was adjourned at 8:37 PM.

Minutes were recorded by Phil Nam.